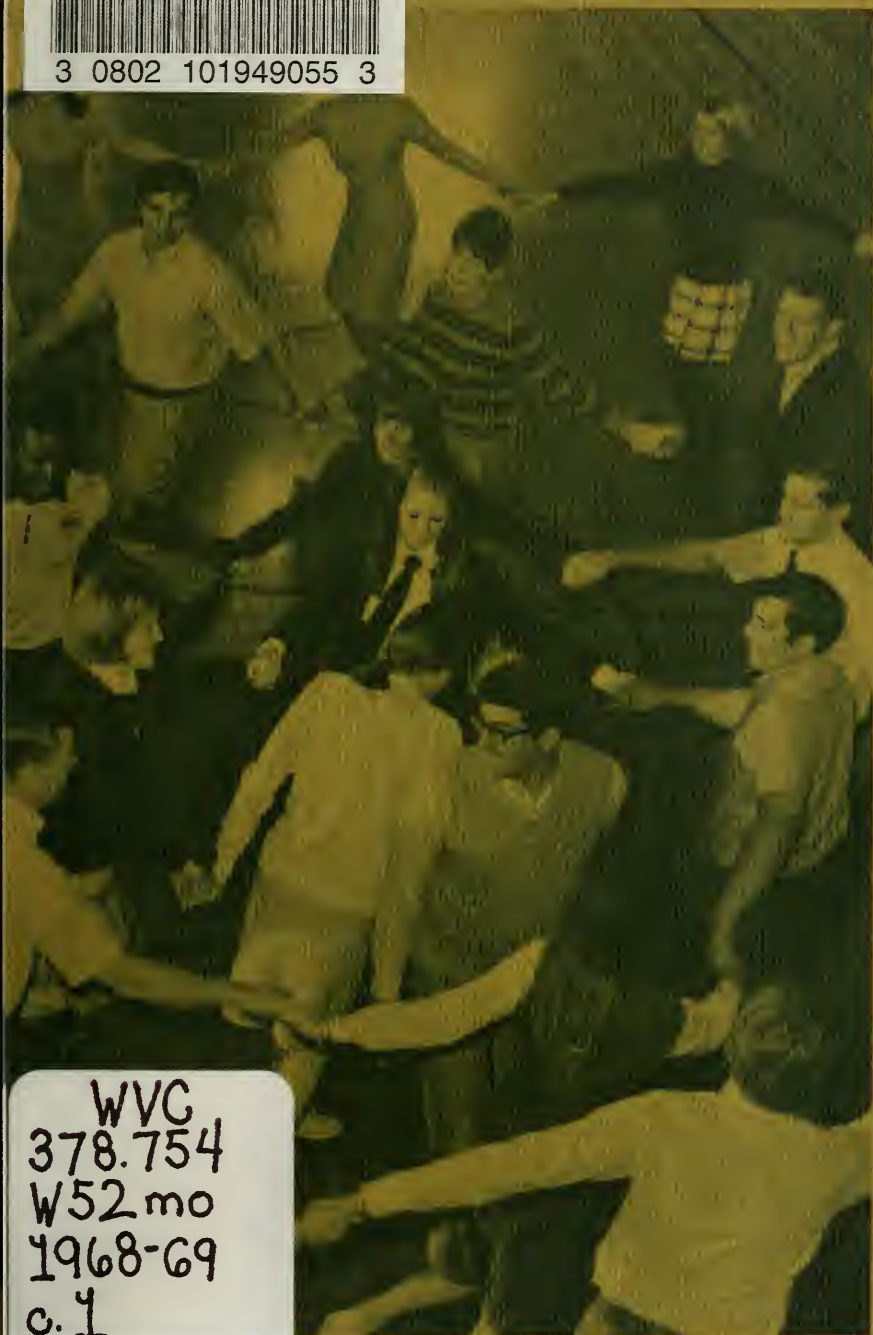


Library  
Virginia University

West Virginia University Libraries



3 0802 101949055 3



WVC  
378.754  
W52 mo  
1968-69  
c. 1

student handbook  
west virginia university

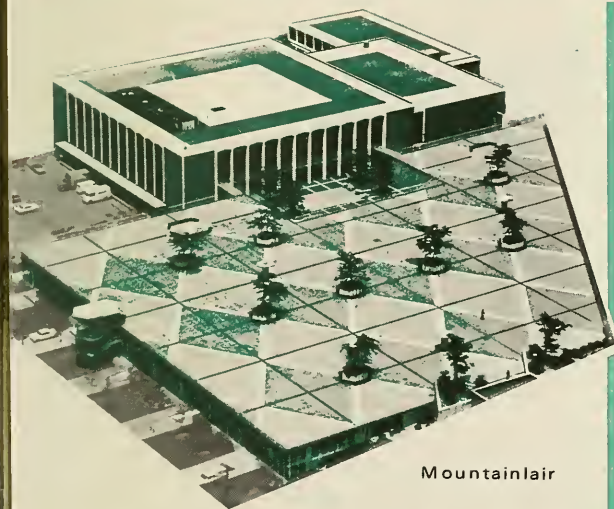
It is the policy of West Virginia University to provide equal opportunities to all prospective and current members of the student body, faculty, and staff solely on the basis of individual qualifications and merit without regard to race, religion, age, or national origin.

The University also neither affiliates with nor grants recognition to any individual, group, or organization having policies that discriminate on the basis of race, religion, age, or national origin.

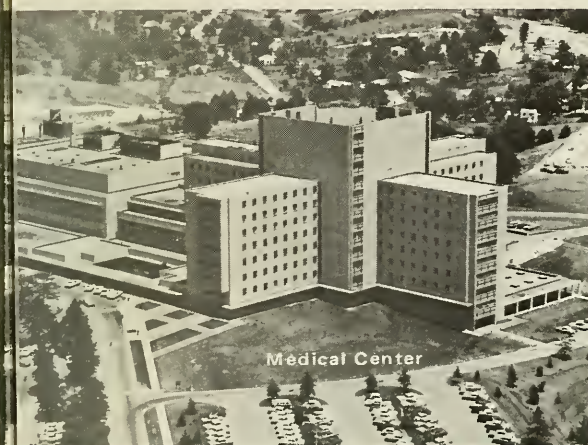
Creative Arts Center



# WELCOME TO WVU



Mountainlair



Medical Center





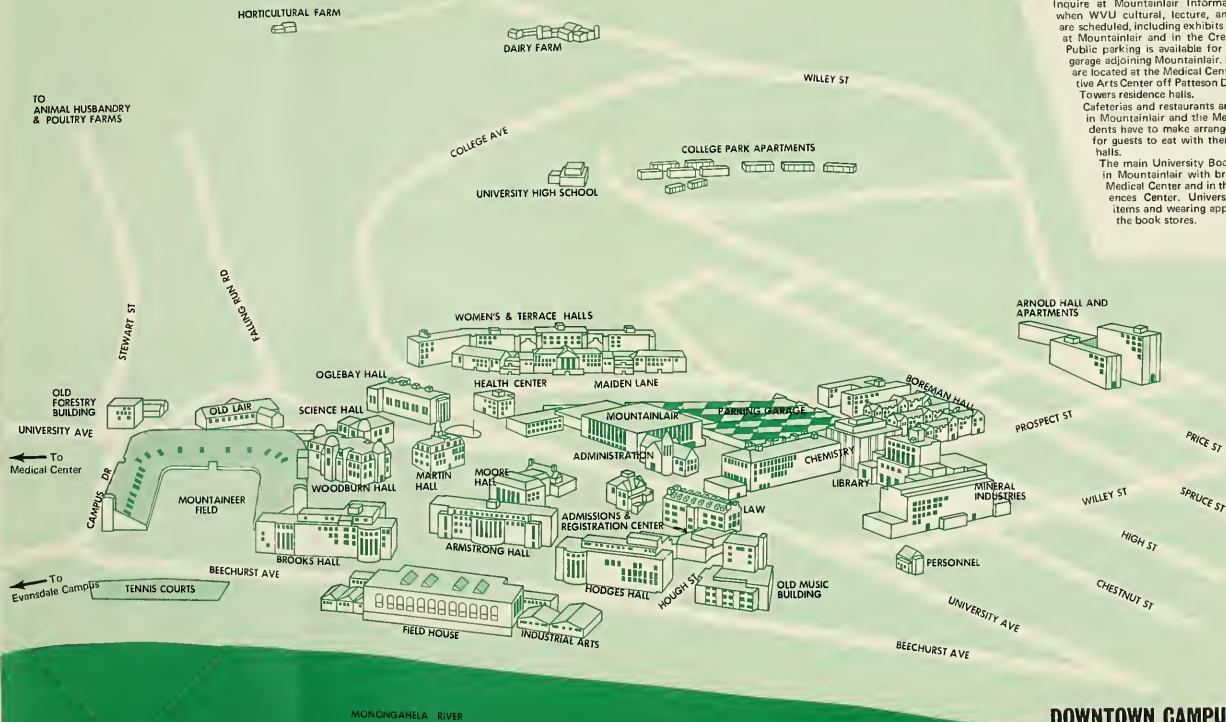
## CAMPUS TOURS

If you would like a guided tour of the WVU campuses, contact the Information Desk in Mountainair (telephone 293-3701). Tours for groups should be arranged at least two weeks in advance.


Inquire at Mountainair Information Desk about when WVU cultural, lecture, and athletic events are scheduled, including exhibits in the art galleries at Mountainair and in the Creative Arts Center. Public parking is available for a small fee in the garage adjoining Mountainair. Free parking areas are located at the Medical Center, near the Creative Arts Center off Patteson Drive, and near the Towers residence halls.

Cafeterias and restaurants are open to visitors in Mountainair and the Medical Center. Students have to make arrangements in advance for guests to eat with them in the residence halls.

The main University Book Store is located in Mountainair with branch stores in the Medical Center and in the Engineering Sciences Center. University-imprinted gift items and wearing apparel are for sale in the book stores.



**DOWNTOWN CAMPUS**



Digitized by the Internet Archive  
in 2010 with funding from  
Lyrasis Members and Sloan Foundation

# student handbook

*Published by Student Educational Services, with suggestions from a  
committee composed of*

*BRAD HAMMER, Political Science (Class of '71)*

*LOUIS ROCCHINI, Civil Engineering (Class of '71)*

*JAMES DELO, Student Counseling Service Counselor*

*DAVID C. KARLSON, Acting Director of Student Programs*

*HERMAN MOSES, Residence Halls Counselor to Men*

*EDWIN REYNOLDS, Director of Mountainlair*

*University Relations – Office of Publications, 1969*





## contents

Emergency Numbers, Information Guide .....	1
Facts About WVU .....	3
This Is West Virginia University .....	4
University finances .....	6
Student fees .....	7
The Academic Facts of Life .....	9
Core curriculum .....	9
Examinations .....	9
Grading .....	10
Pass-Fail grading .....	10
Grade-point average .....	11
Credit by examination and independent study .....	12
Honors program .....	12
Academic suspension regulations .....	13
Maximum allowable grade-point deficiency .....	13
Withdrawal .....	14
Readmission .....	14
Full-time student .....	14
Class standing .....	15
English proficiency requirement .....	15
Requirements for graduation .....	15
Honors at graduation .....	16
Rounding Out Your Education .....	17
Student organizations .....	18
Financial aids .....	18
Job opportunities .....	18
Residence halls programs .....	19
Housing .....	19
Health services and hours .....	20
Speech and Hearing Center .....	21
Counseling Service .....	21
Placement Service .....	21
Foreign Student Office .....	22

Other WVU Services and Facilities .....	23
Libraries .....	23
Book stores .....	23
Reading Center .....	25
Writing Laboratory .....	25
Recreation .....	26
Transportation .....	28
Identification card .....	28
Check cashing .....	28
Telephone system .....	28
Postal services .....	28
Student Government .....	29
Student Administration committees .....	30
Student-faculty committees .....	32
Other Governing Organizations .....	33
Student Organizations .....	35
Organizational Requirements .....	41
Publications .....	43
Laws and University Regulations .....	44
Disciplinary Procedures .....	47
University Calendar .....	Inside Back Cover

## emergency numbers

Health Service .....	293-2311
Emergency Ambulance Service .....	296-5263
Campus Security Officers .....	293-3136 (days) 293-5311 (nights)
State Police .....	599-1101
City Police .....	296-4451
Fire Department .....	292-8492
	University Operator

## information guide

It is impossible to describe every possible situation that may develop. Therefore, *when in doubt* about what to do, call:

Student Educational Services .....	293-5812
Residence Halls Programs .....	293-5611
Housing Office .....	293-3621

1. If you want academic advice or if you want to change your course of study, go to the office of the academic dean of your college or school.

<i>College</i>	<i>Location</i>	<i>Dean</i>
Agriculture and Forestry	Agricultural Sciences Building	Robert S. Dunbar, Jr.
Arts and Sciences	Woodburn Hall	Harold A. Gibbard
Commerce	Armstrong Hall	Jack T. Turner
Creative Arts	Creative Arts Center	Richard E. Duncan
Engineering	Engineering Sciences Center	Chester A. Arents
Mines	Mineral Industries Building	Charles T. Holland
Human Resources and Education	Forestry Center	Delmas F. Miller
Journalism	Martin Hall	Guy H. Stewart
Military Science/ Aerospace Studies	Woodburn Hall	Charles G. Ives
Physical Education	Field House	Chaz M. Holland
Graduate School	Oglebay Hall	C. Peter Yost
Law	College of Law	John C. Ludlum
Dentistry	Medical Center	Paul L. Selby, Jr.
Medicine	Medical Center	W. Robert Biddington
Nursing	Medical Center	Clark K. Sleeth
Pharmacy	Medical Center	Lorita Jenab
		R. O. Bachmann

2. If you want to withdraw voluntarily from school, go to the Registrar's Office, Admissions and Registration Center.
3. If you want information about scholarships, loans, or budget planning, go to the Financial Aids Office, Mountainlair.
4. If you wish to discuss a job after graduation or want help with a career choice, go to the Placement Office, Mountainlair.
5. If you have been injured or are ill, go to the Health Center, College Avenue, near Mountainlair.
6. If you need help with personal problems, educational or vocational planning, go to the Counseling Service, Health Center.
7. If you have lost your ID card, go to the Student Educational Services Office, Martin Hall.
8. If you need veterans information, go to the Veterans Coordinator, Mountainlair.
9. If you wish to discuss degree requirements, see your adviser or the dean of your college or school.
10. If you want a transcript of credits, go to the Registrar's Office, Admissions and Registration Center.
11. If you want to drop or add a course, go to the Registrar's Office.

# facts about wvu

**Date Established:** 1867.

**Type of Institution:** State and Land-Grant University, established under the Morrill Act of 1862.

**Major Functions:** Teaching, research, off-campus education.

**Accreditation:** Member, North Central Association of Colleges and Secondary Schools. All WVU educational programs are fully accredited by the North Central Association and by appropriate accreditation agencies of professional schools.

**Major Academic Divisions:** College of Agriculture and Forestry, College of Arts and Sciences, College of Commerce, Creative Arts Center, School of Dentistry, College of Engineering, Graduate School, College of Human Resources and Education, School of Journalism, College of Law, School of Medicine, Division of Military Science and Division of Air Force Aerospace Studies, School of Mines, School of Nursing, School of Pharmacy, School of Physical Education.

**Branches:** Parkersburg Center, Kanawha Valley Graduate Center, Potomac State College.

**Degrees Offered:** bachelor, master, doctorate, professional.

**President:** Dr. James G. Harlow.

**Plant:** Downtown Campus, 75 acres; Evansdale Campus, 275 acres; Medical Center Campus, 260 acres; experimental farm and forest acreage, 11,000.

**Libraries:** 900,000 volumes, 34,000 maps, 8,500 reels of microfilm, over 50,000 technical reports. About 30,000 volumes are added annually; 5,000 periodicals are received.

**Enrollment:** Statewide total of 20,821 in 1968-69.

**WVU Nickname:** Mountaineers.

**Colors:** Old gold and blue.

**Traditions:** Homecoming Weekend, Freshman Week, Link Day and Military Awards Ceremonies (when honor society members are initiated and military honor students recognized), Pitt-WVU rivalry (the University of Pittsburgh is WVU's traditional football foe).



# this is west virginia university

Although more than 15,000 students enroll annually on the Morgantown campuses, West Virginia University has maintained a small college atmosphere while growing into a university with all the advantages that academic diversification can offer. WVU's three Morgantown campuses help prevent bigness from overpowering the individual student.

Learning at WVU first means learning your way around. Most undergraduates quickly become familiar with WVU's **Downtown Campus**, the center for academic work in the arts and sciences, commerce, journalism, law, and mining. The Downtown Campus is also the center of extracurricular and social activities. Landmarks include the \$6.7 million Mountainlair, campus activities center; the Main Library; colonial Elizabeth Moore Hall; and Woodburn Circle, the traditional ring of the oldest WVU buildings. The mast of the battleship U.S.S. West Virginia dominates the scene as students move from class to class. About 1,700 undergraduates are housed in University residence halls on the Downtown Campus.

A University-operated bus system connects the Downtown Campus with WVU's two other Morgantown campuses: Evansdale and the Medical Center. **Evansdale**, the site of most of WVU's expansion, holds the specialized disciplines: creative arts, engineering, forestry, agriculture, and human resources and education. The \$7.9 million Creative Arts Center houses music, art, and drama while across the highway physical education students and athletes will use the WVU Coliseum and its surrounding facilities. The Towers Residence Halls on the Evansdale Campus house 1,900 students.

The **Medical Center Campus** is the sprawling home of schools awarding degrees in nursing, pharmacy, medicine, medical technology, dentistry, dental hygiene, and the basic medical sciences. University Hospital, a logical extension of the health sciences classrooms, is a statewide referral center for diagnostic and treatment services.

WVU is active in other areas, too. From McDowell County in southern West Virginia to Tanzania in East Africa, WVU administers an off-campus educational program that touches the lives of thousands. The University's Appalachian Center field personnel work in all of West Virginia's 55 counties—helping strengthen local antipoverty programs, expanding educational opportunities, and developing community ad-

vancement programs. Other units of the Appalachian Center provide technical assistance to small businesses; work with labor unions; educate firemen, coal miners, and teachers throughout the state; and investigate economic development problems.

For research and demonstration purposes, WVU operates over 11,000 acres of experimental farms and forests in nine counties, a biological station in Preston County, and a geology camp in Greenbrier County.

The University also has three academic centers throughout the state — the Kanawha Valley Graduate Center serving the Charleston area, the two-year Parkersburg Center in the Ohio Valley, and Potomac State College at Keyser.

WVU's off-campus education programs even reach as far as the East African nations of Kenya, Tanzania, and Uganda where University professors are working at 14 locations—teaching improved agricultural practices at the secondary school and college level. The East African program, financed by the U. S. Agency for International Development, also has brought almost 100 Africans to the Morgantown campuses for study.

This is the breadth of your state university — a modern institution in a modern world, reaching into every corner of West Virginia to encourage area development, extending even to Africa with an agricultural education program in international cooperation.

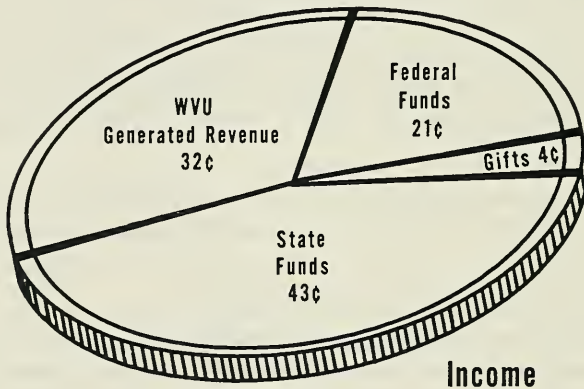
According to American College Testing, WVU students rank measurably above average in potential among the nation's college students. West Virginia University has sent 16 Rhodes Scholars to Oxford University and has produced 34 Fulbright scholars. WVU also ranks among the top five state universities in the percentage of graduates listed in *Who's Who in America*.

Students here exercise a great degree of self-determination in every phase of University life—from academic policies to women's hours. Through Student Administration, students obtained approval of a pass-fail grading system that permits juniors and seniors to take one free elective course each semester outside their chosen fields of study, which they either pass or fail instead of receiving traditional As through Fs. The nationally acclaimed Festival of Ideas, conceived and carried out entirely by students, annually features dialogue with distinguished and controversial leaders.

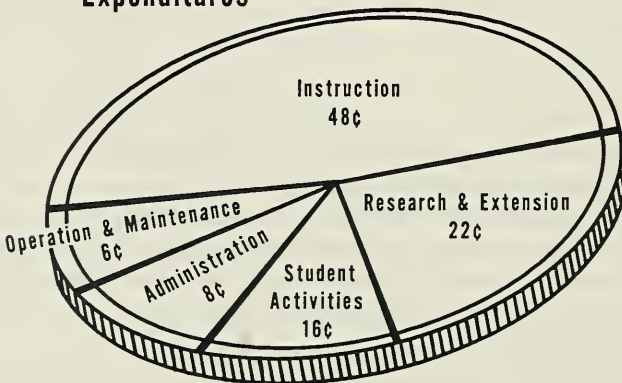
An increasing number of WVU students are committing themselves to helping create a better society. For instance, more than 100 students devote at least three hours a week to tutoring children who live in impoverished communities near Morgantown.

### university finances

The University receives funds for its variety of programs and services from the West Virginia Legislature, the federal government, from private gifts and research contracts; and from student fees. This drawing shows where WVU's funds come from and how they are spent:



### Expenditures



## student fees

Student fees, which are subject to change, include payments for rooms, meals, tuition, registration, and other activities.

Semester fees for full-time students include:

West Virginia Students		Out-of-State Students
\$ 40.00	Tuition*	\$205.00
50.00	Registration*	200.00
8.25	Athletics	8.25
4.25	Bus System	4.25
1.50	Daily Athenaeum	1.50
12.00	Health, Counseling, and Program Services	12.00
20.00	Mountainlair Construction Fee	20.00
4.00	Student Educational Services	4.00
<u>\$140.00</u>		<u>\$455.00</u>

\*Unless you are a Medical Center student, your tuition and fees are used to construct University buildings, to renovate existing buildings, and to acquire land. State law permits these funds to be used only for such purposes. Tuition fees paid by Medical Center students are used for Medical Center operations. West Virginia students in dental hygiene, law, medical technology, nursing, and pharmacy pay \$55.00 tuition and a \$50.00 registration fee (\$230 and \$200 for out-of-state students in the same disciplines). In-state students in dentistry and medicine pay \$117.00 tuition and a \$50.00 registration fee; out-of-state dental and medical students, \$335.00 and \$200.00. All of these students also pay the \$50.00 in other fees detailed above.

---

If you have a question about any WVU policy or program, inquire at the Student Educational Services Office, Martin Hall.



—Photo by WVU School of Journalism Photography Student



# the academic facts of life

## core curriculum

There are two main thrusts to education at WVU — a liberalizing education and a specialized education developed in the various colleges within the University. To promote liberal education, undergraduates (regardless of school or college) must meet Core Curriculum requirements. To help you acquire this breadth of understanding, you must complete 12 hours in each of three areas, including courses in at least two subjects in each group. These groups are:

- GROUP A:** Art; music; drama; foreign language and literature, including Latin and Greek (above the elementary level); literature of the English language; philosophy; religion; humanities.
- GROUP B:** Economics, geography, history, psychology, political science, sociology, social science.
- GROUP C:** Biology, chemistry, geology, mathematics, physical science, physics.

The Core Curriculum requires that all students complete two semesters of work in English composition and remedial work in mathematics if a minimal proficiency in math is lacking.

## academic advisers

Every University student is assigned an adviser who counsels you on academic matters. Your adviser will help you prepare your trial schedules, will solve problems relating to your schedule, and will certify these trial study lists to the registrar. Your adviser also will help you determine which courses to take within the Core Curriculum.

## examinations

Throughout every course, instructors usually give examinations during regular class or laboratory periods. Final examinations are given during the last week of each semester and on the last day of each Summer Session term. The *Schedule of Courses* published each semester lists the times set for every final examination. All finals are given according to this schedule. The only tests permitted during the week of classes preceding final exam week are practical laboratory tests given in the labs. At least one day's reading period separates the last day of classes and the first day of the final exam period.

If you have more than three final examinations scheduled for one day, you can make special arrangements with your instructor to take a substitute exam during the reading period.

Students must take all final examinations. If you miss a final without permission, the exam will be counted as zero and your final grade will be an "F." If the absence was excused, you will receive a grade of "I" until you take the exam and earn a grade.

## grading

WVU uses a system of letters in evaluating your performance in course work:

**A**—excellent (given only to students of superior ability and attainment)

**B**—good (given only to students who are well above average, but not in the highest group).

**C**—fair (average students).

**D**—poor but passing.

**F**—failure.

**I**—incomplete.

**W**—all withdrawals prior to the end of the fifth week of the semester. "Ws" are given thereafter to students doing satisfactory work at the time of withdrawal. This grade doesn't contribute to your grade-point average or your accumulation of hours, but it is recorded on your permanent record.

**WU**—withdrew doing unsatisfactory work after the fifth week of the semester. This grade doesn't contribute to your average or your accumulation of hours, but it is recorded on your permanent record.

**X**—auditor, no grade, no credit.

### **Certain approved graduate courses:**

**S**—satisfactory.

**U**—unsatisfactory.

## pass-fail grading

Full-time juniors and seniors working toward a degree may register for one course each semester or Summer Session in which the grading is either P (pass) or F (fail). Any course may be selected for pass-fail grading except those not open to undergraduates, courses required by your major or minor, or courses which are part of your Core

requirements. If you elect this grading system at registration, you will receive a P grade if your work is equivalent to the A, B, C, or D standards. Credit hours for these courses are counted toward graduation and class rank; however, P grades aren't counted on semester and cumulative grade-point averages. Hours and grade points for an F earned in a pass-fail course are included in the semester and cumulative grade-point averages.

### grade -point average

From this series of letters, your grade-point average is compiled. Each letter has a grade-point value:

A-4    B-3    C-2    D-1    F-0    U-0    I-0

Your grade-point average is the ratio of number of points gained to the number of credit hours you carried. Courses in which grades of W, WU, P, or S have been given are omitted. A grade of F, although having no credit hour value, is averaged in your overall grade-point average. The grade points for a single course are figured by multiplying the number of hours of a given course by the numerical value of the grade received. For example:

Freshman English: 3 (hours) x 2 (C grade) = 6 grade points.

To find out your total grade-point standing, you should figure the value of all your courses individually, as in the example above. Then add them together and divide by the total number of hours you carried. For example:

If you carried four three-hour courses (12 hours) and received a B grade in each, you would have 9 grade points for each course, or a total of 36 grade points. This total you would divide by the number of hours you carried (12) to learn that you earned a grade-point average of 3.00. Always carry the dividend to two places.

When you receive a grade of I and you later remove this incomplete grade, your grade-point average is figured on the basis of the new grade. Unless removed within the following in-residence semester, the I becomes an F. If you receive a final grade of F, you must take the course again in residence at WVU if you want to receive credit for it, unless the dean of the college or school authorizes an exception.

## credit by examination and independent study

You can receive credit for a course without attending the regularly scheduled class meetings if you can make a C grade or better on an examination covering the course material, which is administered by the academic department concerned. Credit received this way isn't counted in your grade-point average but is added to your accumulation of hours. Arrangements to receive credit this way are made between you and the department involved. After permission is granted by the department and just before you take the exam, you should obtain and file an advanced standing permit and pay a small fee at the Registrar's Office in the Admissions and Registration Center.

## honors program

The Honors Program at WVU is for students of exceptional intellectual ability who have a record of high academic performance. At present the program concentrates on enriched course offerings for freshmen and sophomores who are fulfilling Core Curriculum requirements. The Honors classes are small (10 to 15 students) and typically involve more oral and written reports and greater reliance on discussion than other Core courses. Individual departments formulate the Honors courses for juniors and seniors.

This program is now being revised, and ways of increasing the amount and variety of Honors experiences are being discussed. Information about the revised program should be directed to: Coordinator of Honors Programs, c/o Department of English.

## academic suspension regulations

To remain at WVU, you must maintain certain grade-point accumulations or you are suspended. Undergraduates who have grade-point deficiencies which exceed the maximum allowed by the University (see table below) are subject to suspension by the dean of the college.

### maximum allowable grade-point deficiency

This number is the maximum grade-point deficiency that you are allowed below a 2.00 average (in relation to the total number of hours you have attempted) before you are suspended.

Total Hours Attempted	Maximum Grade-Point Deficiency	Total Hours Attempted	Maximum Grade-Point Deficiency
0-20	32	61-65	13
21-25	26	66-70	12
26-30	20	71-75	11
31-35	19	76-80	10
36-40	18	81-85	9
41-45	17	86-90	8
46-50	16	91-95	7
51-55	15	96 and above	6
56-60	14		

Students who have been suspended can petition the committee on academic standards of their college after the following March 1 or October 1 to find out under what conditions, if any, they can be readmitted to that college. Students suspended for academic reasons who fail to gain readmission to the college of their choice can be readmitted, upon application, after one calendar year from the date of suspension as remedial studies students.

If your total grade-point average is less than 2.00, but your total grade-point deficiency isn't large enough to cause suspension, you will be notified on your grade report that your performance is unsatisfactory. Further action is up to the individual colleges and schools.



## withdrawal

Students who want to withdraw from the University do so through the Registrar's Office, Admissions and Registration Center. If you want to drop part of your course load after registration, you can withdraw from classes with a grade of W until the fifth week of classes. If you withdraw after the fifth week of classes and before the eighth day before the last class day of the term, you will receive a grade of W or WU. No withdrawal after that is permitted except withdrawal from the University.

If you do not follow established withdrawal procedure, you will receive an F in each course for which you are registered, and you may be indefinitely suspended from the University.

Students who withdraw from one college of the University because of failure in their work, and who have been permitted to transfer to another college of the University, cannot register again in the original college without consent of that college's committee on academic standards.

## readmission

Undergraduates who leave the University for at least one complete semester must submit an application for readmission to the Office of Admissions, Admissions and Registration Center. Students who have been suspended from the University must have written approval for their readmission from the dean of the school or college from which they were suspended. Students who want to change their major upon readmission must have permission from their previous dean and the dean of the college to which they want to transfer.

## full-time student

An undergraduate who carries a minimum of 12 credit hours in a regular semester is classified as a full-time student. In Summer Session, 9 credit hours is the minimum a student may take to be classified as a full-time student.

In Graduate School, a different policy prevails. Generally, in regular session a graduate student must take at least 9 hours to be a full-time student. Six hours are required in Summer Session. Notable exceptions to this are the College of Law and School of Medicine. In Law, 13 hours are the minimum. In Medicine, full-time students carry 12 hours minimum during the regular school term; 9 hours in Summer Session.

## class standing

Your classification as a sophomore, junior, or senior depends on the number of semester credit hours you've completed. These minimum requirements are determined by the individual colleges. Contact your dean's office for details.

All students who have completed English 2 at WVU or Potomac State College with less than a C must either retake English 2 and make a C or better or take a college-level English proficiency examination administered by the English Proficiency Board. You cannot become a junior until one of these two requirements is met.

## english proficiency requirement

Transfer students must take the English Proficiency Examination during their first semester at WVU. Those who don't pass the exam must take English 2 at WVU and get a C or better *or* must pass the English Proficiency Exam within their first two semesters at WVU. If transfer students don't meet these requirements within their first two semesters at WVU, they won't be permitted to continue other course work until they satisfy the English proficiency requirement.

These requirements don't apply to foreign students whose native language isn't English.

## requirements for graduation

You will be graduated when you complete the requirements in the college or school in which you are registered, provided you apply for graduation within seven years of your first registration. Degrees are granted at the close of the semester or Summer Session in which you complete your work. Students receiving degrees at the end of the Spring Semester must accept the degrees in person unless excused by their dean.

To be eligible for graduation, you must have a C average or an average of 2 grade points on all work (except P, W and WU). The individual colleges may have additional criteria to be met. You may obtain your grade-point standing at any time from the dean of your school.



—Photo by WVU School of Journalism Photography Student

## honors at graduation

**Bachelor's Degree with Honors:** If you attain a grade-point average between 3.3 and 3.6 in your last 48 semester hours, you will be graduated from WVU with honors. At least half your college work must have been done at WVU; your entire senior year must have been in residence on the Morgantown campuses.

**Bachelor's Degree with High Honors:** Given to those with grade-point averages of 3.6 and above, subject to the above conditions.

## rounding out your education

Effective classroom learning cannot be isolated from the entire University environment. So WVU provides many services and facilities to help you round out your educational experience and to provide for your personal welfare.

The diverse offices within **Student Educational Services (SES)** are staffed with specialists intent on improving the overall quality of life for WVU students. SES includes the Health Service, Counseling Service, Placement Service, and Student Financial Aids as well as programs that enhance out-of-classroom learning such as cultural and recreational programs, the residence halls programs, student organizations, and foreign student programs.

An associate dean of SES, located in Martin Hall, is in charge of coordinating campus-wide cultural, recreational, and other programs that create opportunities for students to broaden their education while enjoying themselves. These programs include:

The Great Artists Series, which brings internationally known musicians and theater productions to campus; popular entertainers; intercollegiate and intramural athletics; a variety of lecturers; art and popular films; University drama and opera productions and music concerts; art exhibits.

West Virginia University offers a variety of physical facilities for such programs including the Music and Medical Center auditoriums; the 1,600-seat concert theatre in the Creative Arts Center; a little theater in Mountainlair, the campus activities center; the Field House, Coliseum, tennis courts, an ice skating rink, and athletic fields; art galleries in the Creative Arts Center and Mountainlair.

In a 1952 referendum, students recommended a \$20.00-per-semester fee to float bonds to finance Mountainlair's construction. Their recommendation was approved by the WVU Board of Governors and the West Virginia Legislature. Mountainlair was completed in 1967. No student fees are used to pay for the operation of Mountainlair, which depends primarily on payment for the services it provides to operate. Mountainlair Council, which is composed of four students and four faculty and staff members, advises the University through the director of Mountainlair on its policies and operating procedures.



## student organizations

Student Organizations personnel, located on the second floor of Moore Hall, aid approved organizations by assisting in project planning and by providing financial aid when needed. This division is responsible for coordinating activities of Student Administration and student organizations. Staff members work directly with students, student leaders, and organization advisers in a variety of advisory capacities which provide you with a valuable link to the University Administration.

## financial aids

Financial aid available to students consists primarily of scholarships or grants (gift aid with no formal commitment for services or repayment during or following school), loans, and employment (College Work-Study Program). Certain units of the University also have a limited number of specialized awards for promising students. All students in good standing are eligible for financial aid. Each applicant is screened to determine his need and academic merit or potential.

If you want to apply for financial aid, contact the Office of Financial Aids in Mountainlair. This office coordinates the undergraduate scholarship, loan, and student employment programs.

Graduate students should contact the dean of the college or school in which they intend to do their academic work for information about sources of financial aid.

Veterans of the armed forces can find out about programs that benefit them by contacting the Veterans Coordinator in Mountainlair.

## job opportunities

You may find out about opportunities for full or part-time employment, on or off campus, by contacting the Office of Personnel, 116 Willey Street. University job openings are posted each week and you may apply for these positions at the Office of Personnel.



## residence halls programs

The Residence Halls Programs Office in Moore Hall supervises the four University-owned residence halls, whose operation and maintenance are under the direction of the Housing Office, and three privately owned residence halls.

All freshman men and undergraduate women under 21 must live in University-supervised housing. Exceptions to this rule can be explained by Residence Halls Programs office personnel. Room reservations are made for the entire academic year and, once committed, students cannot be released during the year to live elsewhere. These policies are required because of legal obligations to the bondholders whose funds made possible construction of the residence halls.

Professionally trained Head Residents and selected Resident Assistants are in each of the seven halls to assist you if problems arise.

## housing

WVU's Housing Office (440 Medical Center Road) has information about University-operated furnished and unfurnished apartments for married and graduate students, faculty, and staff.

The Housing Office also keeps a list of available private, off-campus housing in the Morgantown area and assists students and faculty in finding housing. The Housing Office has no legal authority to control standards of off-campus housing; but if a complaint is made about a residence, it is removed from the office list, pending proof by the landlord that the residence is, in fact, generally acceptable.

No discrimination is tolerated in University-owned and operated housing. Every landlord who asks to be carried on the off-campus housing list must sign a nondiscriminatory certificate. If a complaint of discrimination is made against a landlord, he is dropped from the list and he is notified of the reason for such action.

## health services

The University Health Service located in the Health Center on College Avenue near Mountainlair, provides medical care for students and faculty and houses the University Pharmacy, managed by the School of Pharmacy. Physicians and nurses are on duty for outpatient examination and treatment, clinical laboratory tests, and diagnostic X-rays. Inpatient care at University Hospital also is available. Students and staff of the Medical Center receive health care at University Hospital.

All regularly enrolled students who pay the Health Service fee at registration and have an ID card can receive medical examination and treatment at the Health Service. Part-time students and University employees may use the Health Service by payment of a fee, but they aren't eligible for hospital care. The Health Service doesn't provide care for families of students.

If you need dental care, the Health Center refers you to the Dental Clinic in the School of Dentistry.

A voluntary insurance plan is available for students to supplement medical care offered by the Health Service. This plan provides payment for hospitalization, surgical and medical fees, and other medical costs throughout the year in Morgantown and elsewhere. Details about the plan may be obtained at the Health Center

If you need extensive medical care, a University Health Service doctor will refer you to clinics at the Medical Center. The referring physician makes all arrangements with the clinic involved.

Dental appointments can be made at the Dental Clinic by registering at the clinic during prescribed hours. For further information, call the Dental Clinic.

All clinics charge an outpatient fee of \$1.00, plus costs for laboratory and X-ray services and the physician's fee.

---

## health service hours

Monday through Friday ..... 8 a.m. to 5 p.m.

Saturday ..... 8 a.m. to noon.

When the Health Service offices are closed, a physician is on call. Dial the University Operator to find out how to reach him.

## speech and hearing center

Evaluation and correction of speech and hearing disorders are goals of the Speech and Hearing Center (284 Prospect Street), a facility of the Division of Clinical Studies, College of Human Resources and Education. You may seek help at the center for stuttering problems, voice defects, articulatory errors, and foreign dialect. Hearing tests and oral rehabilitation services also are available at the clinic. Normal fees are charged for services rendered. Contact the director of the center for an appointment.

## counseling service

The Student Counseling Service, located on the third floor of the Health Center, tries to help you become a more effective individual. Counseling sessions are directed toward an exploration of your educational, vocational, and personal concerns. In addition to individual interviews, the Counseling Service offers psychological and vocational testing, group counseling, and marital counseling. This is a confidential service provided by professionally qualified psychologists and counselors and is available to students who request it.

## placement service

The Placement Service assists you in vocational and occupational planning. Located in Mountainlair, Placement Service personnel can counsel you on techniques of job applications, analyze the changing employment market for graduates, counsel you in career choices, aid graduating seniors in obtaining employment, and provide registered students' credentials to potential employers. At scheduled times throughout the year, representatives of business, industry, and government visit the campus to recruit new employees. The Placement Service handles these visits and makes appointments for interested students.

## foreign student office

The Foreign Student Office in Moore Hall is the focal point for several hundred international students from over fifty countries enrolled at WVU. This office contacts each foreign student before he arrives on campus, and this contact is maintained throughout the student's stay. By providing information and advice about immigration regulations, admissions procedures, housing, employment opportunities, and University policy in general, the Foreign Student Office serves as a link between the student, the University Administration, and the U. S. Immigration and Naturalization Service.

Cultural exchange between international students and the campus community is another activity of the Foreign Student Office. In cooperation with the International Students Association and the Foreign Students Relations Committee, special events (such as International Night) are held throughout the year. In addition, the Foreign Student Office operates the Host Family Program through which residents of the Morgantown area open their homes to international students.

As a service to both foreign and American students, this office keeps a file of educational material on various countries and also provides information about study abroad.

## other wvu services and facilities

### libraries

WVU's library system is notable in several fields. The collections in botany, chemistry, engineering, sociology, the Southern Appalachians, West Virginia history, and East Africa are very strong. Special collections include the West Virginia Collection in the Main Library which contains manuscripts, books, periodicals, maps, and court records from many counties. The Rare Book Room in the Main Library contains limited editions including four Shakespeare Folios and first editions of many works of Dickens, Scott, and Clemens.

The libraries are scattered throughout the campuses. The Main Library on the Downtown Campus is the largest and offers a variety of services. Besides the reference, reserve, and rare book rooms, the Library maintains the West Virginia Room, browsing rooms, a large record collection, and photo duplication services including microfilm, photostat, and Xerox copying.

Specialized libraries for your use include the Agriculture-Engineering Library (Engineering Sciences Center, Evansdale Campus); the Law Library (College of Law, Downtown Campus); the Mathematics-Physics Library (Hodges Hall, Downtown Campus); the Medical Center Library (Basic Sciences Building, Medical Center Campus); the Physical Sciences Library (Chemistry Research Laboratory, Downtown Campus); and the Music Library (Creative Arts Center, Evansdale Campus).

### book stores

Each campus has a University-operated book store which sells general books in all categories as well as textbooks, paperbacks, school, office, and laboratory supplies, photographic and optical equipment, sporting goods, and University-imprinted gift items and wearing apparel. Each store also has a rare and out-of-print book department.

By joining the WVU Student Book Club at these book stores, you can obtain discounts on non-text books. When enrolled in the club, you are under no obligation to buy books. However, whenever you do buy a non-text book, it is recorded on a master card. As soon as you have bought \$15.00 worth of non-texts, you will receive a 10 per cent rebate on any non-text, in-stock purchase you make thereafter.





—Photo by WVU School of Journalism Photography Student

University book stores have to be completely self-sustaining. State law specifies that a university or college book store can obtain no financial support from any outside sources. All monies earned by book stores must be used to completely finance their operations.

The Downtown Campus book store is in a wing of Mountainlair; the Medical Center store is in the Basic Sciences Building (ground floor); the Evansdale Campus store is in the Engineering Sciences Center, (ground floor).

Further information about book store financing and services is available at the book stores.

## reading center

Any student may try to improve his reading speed and comprehension at the Reading Center which is operated by the College of Human Resources and Education. The center offers consultative and instructional services in any language arts area. Special course work can be arranged, and special machines are available if you wish to do individual work in reading improvement. The College of Human Resources and Education also will administer diagnostic tests to determine the nature of your reading problems. Remedial services are provided for those who can attend regularly scheduled classes. Contact the director of the center for an appointment.

## writing laboratory

If you would like to improve your writing ability, the Department of English offers special instruction at its Writing Laboratory on the first floor of Oglebay Hall Annex. Hours of operation are from 1 to 5 p.m. Monday through Friday and from 7 to 9 p.m. Monday through Thursday. The Writing Laboratory serves both students who are weak in writing and those who are strong but want to become better writers. The laboratory staff provides individualized instruction in all kinds of writing . . . from composing letters to fiction.

## **recreation**

### **intercollegiate athletics**

WVU has a comprehensive intercollegiate program consisting of teams in football, cross-country, basketball, wrestling, baseball, swimming, gymnastics, track, tennis, rifle, golf, and soccer. Major athletic facilities are Mountaineer Field, the Field House, and the new Coliseum. All intercollegiate athletic activities are administered under the President of WVU, the director of intercollegiate athletics, and the Athletic Council which is composed of five faculty members, two alumni, and two students elected by the student body.

WVU is a member of the National Collegiate Athletic Association. During the 1967-68 academic year, WVU withdrew from the Southern Conference and now maintains an independent status.

To be eligible for participation in University athletic events, sophomores must have a 1.6 grade-point average; juniors, a 1.7 average; and seniors, a 1.9 average.

### **intramural sports**

This program gives you the chance to participate in team and individual activities including football, billiards, soccer, golf, tennis, track and relays, rifle, archery, horseshoes, bowling, cross-country, swimming, badminton, table tennis, basketball, handball, volleyball, wrestling, softball, foul-throw shooting, and mountain climbing. Divisions are organized for fraternity, sorority, church, residence hall, and independent groups. Information on formation of these teams may be obtained at the Intramural Sports Office in the Field House.

### **facilities**

Recreational facilities at WVU are spread over the campuses for student and faculty use. The Field House provides badminton, basketball, handball, and volleyball courts, a weight lifting room, gymnastics, wrestling room, and tennis courts.

The Coliseum will have indoor facilities for handball, squash, basketball, gymnastics, and wrestling. Outdoor facilities at the Coliseum will include practice football and baseball fields, a soccer field, an intramural playing field, and nine tennis courts.

Archery ranges, horseshoe courts, basketball courts, softball fields, tennis courts (which can be flooded for ice skating), and football and soccer fields are on the Evansdale Campus. The Old Mountainlair houses the swimming pool (Moore Hall also has a swimming pool, which is used for women's physical education classes). Mountaineer Field is covered with a synthetic turf, which enables students to use the area without damage to the field. A rifle range is located under the stands at Mountaineer Field. Intramural Field along VanVoorhis Road on the Medical Center Campus offers practice fields and horseshoe pits.

The **Mountainlair** provides table tennis, bowling, and billiards facilities.

The **WVU Arboretum**, located along Monongahela Boulevard adjoining the Coliseum, is the only place in the state where most of West Virginia's native trees, shrubs, and herbaceous plants have been brought together in a single location. Designed primarily as an outdoor biology laboratory, the Arboretum offers three and a half miles of nature trails.

At University-operated **Mont Chateau Lodge** near Morgantown, recreational facilities include horseback riding, swimming, boating, water skiing, boat cruises, canoeing, shuffleboard, table tennis, volleyball, hiking, and equipment for children's games.

### **equipment**

Sports and recreational equipment may be used by completing an equipment card and presenting it to the attendant in the Field House or Coliseum. Sports equipment also may be rented from the Mountainlair.

### **hours**

The Field House is open from 8 a.m. to 8 p.m., Monday through Friday, and from noon to 5 p.m., Sundays in the fall; and from 8 a.m. to 5 p.m., Monday through Friday, and from noon to 5 p.m., Sundays in the summer

The Old Mountainlair swimming pool is open from 3 to 5 p.m., and from 7 p.m. to 9 p.m., Monday through Friday.

Evansdale Campus recreational facilities are open daily from daylight until dark.

For further information, men may contact the Director of Intramural Activities. Women should contact the women's physical education department.



## transportation

University-operated buses, which run every five minutes during the school day, connect the three campuses. Scheduled times and stops are listed in pamphlets which you can find in the residence halls, at Mountainlair Information Desk, or at the Parking Control Office, 2957 University Avenue.

## identification card

Each full-time student receives an ID card which entitles him to admission to certain WVU athletic events, student government activities, and use of the Health Service and Mountainlair. If misused, ID cards are confiscated.

If you lose your ID card, you may obtain a new one by filing a student petition form in 109 Martin Hall. If your request is approved, you should have a new picture taken in the Registrar's Office and pay a \$1.00 fee. The new ID card isn't good for any University service for which there is a charge.

## check cashing

You can cash checks at Mountainlair Information Desk if you show your ID card. There is a minimal service charge, and your student number must be written plainly on the check.

## telephone system

WVU has a direct dialing telephone system and every University-owned residence hall room has a telephone. A University telephone directory is published annually listing faculty, staff and student numbers. The directory is furnished in every residence hall room; it is also available at the Book Store.

## postal services

The University Post Office, located in the basement of the Administration Building, provides routine postal services. WVU also has a self-contained campus mail system to facilitate interdepartmental and intercampus communication. You may use campus mail service, but be sure to drop envelopes in the proper pick-up places. If you are in doubt about how to use the campus mail system, ask any University secretary.

Mail coming into the residence halls is sent directly to your centrally located mail box.

---

Zip Code: WVU's zip code is 26506; zip code for Morgantown proper is 26505.



## student government

WVU Student Administration, governing body for the student population, touches all aspects of student life and represents student opinion to the administration and faculty. The Student Administration sponsors a variety of activities, passes legislation in the interest of the student body, and appoints students to positions on administrative and faculty committees. Activities of the Student Administration are so diverse that at least one area should correspond to your interests, and you are encouraged to participate. Each spring the student body elects the Student Body President and Vice-President, the class officers, delegates to Student Legislature, and the student members of the Athletic Council. Under its present constitution, Student Administration has three main branches: Executive, Legislative, and the Academic Study Forum.

### the executive branch

**The Executive branch** of Student Administration is composed of the President and Vice-President of the Student Body, Executive Council, and the Cabinet. Heading the Executive branch is the **Student Body President**. Among his functions are appointing student members of standing committees and chairmen of other committees, administering laws enacted by Student Legislature, representing the student body in dealings with faculty and administration, determining the dates of the Freshman Class elections, having veto power over the Legislature, appointing the Student Body Treasurer, and creating necessary committees and offices.

**Executive Council** which is composed of the presidents and vice-presidents of each class, performs the administrative duties of the Executive branch and reviews all recommendations of the Cabinet.

Representative of the student body, the **Cabinet** is the central coordinating agency for campus activities and projects and is composed of the President and Vice-President of the Student Body; presidents of Interfraternity Council, Panhellenic, Associated Women Students, International Students Association, Residence Halls Association, and the University Program Council; the editor-in-chief of the *Daily Athenaeum*; Speaker of Student Legislature; Chairman of the Academic Study Forum; and students at large. The Cabinet provides opportunities for debate and discussion among students, faculty, and administration.

**The Bureau of Finance** determines monetary and fiscal policies for Student Administration. The bureau advises the Student Body President on financial matters, formulates the Student Administration budget, and allocates funds to campus organizations requiring additional finances for special projects or because of unforeseen financial difficulties. Chaired by the Student Body Treasurer, the bureau is composed of three additional students appointed by the treasurer and two faculty-administrators.

### **student legislature**

The policy-making branch of student government, **Student Legislature** is composed of elected student representatives from all colleges and schools of the University. This arm of government investigates campus problems and makes recommendations to the appropriate University officials, approves all appointments proposed by Executive Council, acts on issues referred from the Cabinet, allocates Student Administration funds, and reviews reports of the student committees and organizations under its jurisdiction.

### **academic study forum**

Another area of Student Administration is the two-level **Academic Study Forum**. Each undergraduate college or school has a student-faculty committee which meets with the dean of the college to resolve academic problems involving that particular college. The student chairman from each college's committee form the Academic Study Forum, a student discussion group which considers campus-wide academic matters.

### **student administration committees**

The Student Administration committee system coordinates annual programs and initiates new activities for the University community. Each committee consists of a chairman who selects a steering committee or appropriate subcommittees.

All students are eligible for committee membership and members are chosen in the spring of each year. In the fall and spring, application forms (called civil service cards) are available at the residence halls, fraternity and sorority houses, Mountainlair, and Moore Hall. Interested students complete the cards and take them to Mountainlair Information Desk. Committee members are chosen from among the applicants.

Special positions are available for freshmen.

Student Legislature pages are freshmen who attend meetings of Legislature and assist legislators in their work. Each year freshmen also are picked to assist Executive Council—they perform routine office duties and acquire a working knowledge of Student Administration. A president and vice-president of the Freshman Class are elected each fall.

Student Administration committees which students form include:

The Homecoming Committee plans and coordinates activities for Homecoming Weekend.

The Student Leadership Conference Committee plans the Leadership Conference held each spring to help student leaders better understand problems confronting the University as well as to learn leadership skills and techniques. Delegates represent various campus organizations or hold a position of leadership on campus.

The Junior Executive Conference Committee coordinates a weekend conference to which outstanding West Virginia high school juniors are invited for a two-day period of leadership training. The delegates also learn about opportunities at WVU and the varied aspects of campus life.

The High School Basketball Tournament Committee coordinates the annual state basketball tournament, held every third year at WVU.

The Public Relations Committee handles publicity for activities of Student Administration.

The Elections Committee administers all elections on campus, with particular attention to the spring student body elections.

The Foreign Student Relations Committee orients foreign students and initiates and coordinates a variety of activities to provide a cultural exchange between American and foreign students.

The Transfer Student Orientation Committee provides an orientation program for transfer students at the beginning of each semester.

The Freshman Traditions Committee participates in an orientation program for incoming freshmen during Freshman Week and establishes rules and traditions to be followed by freshmen.

The World University Service Committee serves the World University Service (WUS), a national organization which raises money on campuses throughout the U.S. for funding of internal improvement in colleges and universities in over 60 countries. The local WUS committee plans fund-raising activities at WVU.

The Link Day and Military Awards Committee plans the Link Day ceremony which is held each spring. This is a formal ceremony to initiate new members into academic honoraries. Air Force and Army ROTC awards also are presented at the ceremony.

## student-faculty committees

The Athletic Council establishes regulations governing WVU inter-collegiate athletics. It is composed of the director of athletics, faculty and alumni members, and two students — elected in the student body's general spring election. To seek this office, a student must present a petition signed by at least 5 per cent of the student body to the Elections Committee.

The Publications Committee reviews campus publications, appoints the editors of the *Daily Athenaeum* and *Monticola*, and establishes policies governing University publications.

The Social Committee establishes policies and regulations for social events.

The Student Organizations Committee acts on petitions from groups desiring official organization status.

The Book Store Committee establishes policies and regulations governing operation of the University book stores.

The Student Health Committee reviews the University Health Service and establishes basic campus health policies.

The University Planning Council analyzes WVU's physical planning and expansion.

The Senate Faculty Committee on Student Instruction studies all phases of WVU academic instruction, consulting with the Student Body President and the chairman of the Academic Study Forum.

If you have further questions about Student Administration and the part you can play in student government, stop by the Student Administration Office in Mountainlair.



## other governing organizations

### associated women students

Although Student Administration represents all WVU students, women have their own governing organization — **Associated Women Students (AWS)**. All WVU coeds are automatically members of AWS; there are no dues or special membership requirements.

AWS's Judiciary Council coordinates rules and standards of behavior and serves as an appeals court from House Board judicial councils.

AWS's Activities Council plans, coordinates, and evaluates overall AWS programming, appoints coordinators for major University events, and selects AWS committees.

Additional information about rules and regulations for WVU women is contained in the *AWS Handbook* available at Moore Hall.

### residence halls association

The **Residence Halls Association (RHA)** consists of all the governing bodies of University-directed residence halls. This coeducational, student-oriented group works to develop and implement residence halls' policy; to plan recreational, social and educational programs; and to solve problems which arise in the residence halls. The association is devoted to establishing guidelines to protect you.





-Photo by WVU School of Journalism Photography Student

## student organizations

To join student organizations at WVU you must meet the requirements of the particular group you want to join. Specifics concerning membership requirements of each organization are contained in a brochure available at the Student Programs Office in Moore Hall.

## honoraries

Academic class honoraries recognize scholastic performance in all undergraduate fields of study. Members are chosen for their high overall grade averages, leadership, and service to WVU. Class honoraries are:

Li-Toon-Awa—sophomore women's honorary  
Helvetia—sophomore men's honorary  
Chimes—junior women's honorary  
Mortar Board—national senior women's honorary  
Sphinx—senior men's honorary  
Mountain—ranking senior men's honorary

There also are honoraries which select outstanding students who have met certain scholastic requirements in specialized fields. They include:

Alpha Delta Theta, medical technology  
Alpha Delta Sigma, advertising  
Alpha Epsilon Delta, pre-medicine  
Alpha Omega Alpha, medicine  
Alpha Pi Mu, industrial engineering  
Alpha Tau Alpha, agriculture  
Alpha Zeta, agriculture service  
Beta Alpha Psi, accounting  
Chi Epsilon, civil engineering  
Eta Kappa Nu, electrical engineering  
Kappa Delta Pi, education  
Kappa Kappa Psi, band  
Mu Phi Epsilon, music women  
Omega Chi Epsilon, chemical engineering  
Omicron Nu Society, home economics  
Phi Alpha Delta, law  
Phi Alpha Theta, history  
Phi Delta Phi, law  
Phi Epsilon Phi, botany  
Phi Lambda Upsilon, chemistry  
Phi Mu Alpha, music men  
Phi Upsilon Omicron, home economics  
Pi Delta Phi, French  
Pi Epsilon Tau, petroleum engineering  
Pi Mu Epsilon, math  
Pi Sigma Alpha, political science  
Pi Tau Sigma, mechanical engineering  
Psi Chi, psychology  
Psi Omega, dentistry  
Public Relations Student Society  
Rho Chi, pharmacy  
Scabbard and Blade, Army ROTC  
Sigma Alpha Eta, speech and hearing  
Sigma Delta Chi, journalism men  
Sigma Delta Pi, Spanish  
Sigma Gamma Epsilon, earth science  
Sigma Gamma Tau, aerospace engineering  
Sigma Pi Sigma, physics  
Sigma Theta Tau, nursing  
Tau Beta Pi, engineering  
Theta Sigma Phi, journalism women  
Xi Sigma Pi, forestry

## interest organizations

There are many organizations at WVU in which you can pursue special interests.

African Students' Association  
Associated Women Students (AWS)  
Black Unity Organization (BUO)  
Association for Childhood Education International  
Computer Science Club  
Dairy Science Club  
Demolay Club  
Dolphin, water ballet  
WVU Fencing Club  
WVU 4-H Club  
Home Economics Association, College Club, Department of West Virginia  
International Students' Association (ISA)  
Mathematics Club  
Muslim Student Association  
National Collegiate Players  
Orchesis, dance  
Pakistan and American Students Friendship Association  
WVU Amateur Radio Club  
Mountaineer Rifle Club  
Residence Halls Association (RHA)  
Russian Circle Club  
Student Action for Appalachian Progress (SAAP)  
Town and Commuters (TAC)  
University Veterans' Club  
WVU Cheerleaders

## military organizations

Student military organizations promote interest in the armed services and serve the University community. They include:

Angel Flight, selected WVU women  
Arnold Air Society, AFROTC cadet officers  
Coed Drill Team  
Pershing Rifles, basic military science students  
Scabbard and Blade, Army ROTC honorary

## political organizations

Politics is an essential part of student government. Campus political parties, which represent both affiliated students (those who belong to fraternities and sororities) and non-affiliated students, nominate candidates for Student Administration elective offices. You may join a political party by paying a small membership fee. This membership allows you to participate in choosing your party's candidates and also authorizes you to run for any of the elective offices on Executive Council, in the Legislature, or on the Athletic Council. You also may run for elective offices independently, without formal party support.



Present student parties include:

All Campus Party, Mountaineer Freedom Party, and Student Party.

Political organizations with local, state, and national affiliations also are active at WVU. They are the Young Democrats, the Young Republicans, and the Young American Party.

## professional organizations

There are many organizations at WVU devoted to maintaining high professional standards in specialized disciplines. These include:

Aeronautics and Astronautics, American Institute of (AIAA)  
Ag Council, agriculture students  
Ag Engineers, WVU Chapter of American Society of  
Blade and Spade, agronomy  
Block and Bridle, animal husbandry  
Chemical Engineers, WVU Student Branch of American Institute of  
(AICE)  
Civil Engineers, American Society of  
Delta Sigma Delta, dentistry  
Delta Sigma Rho, speech  
Dental Hygienists Association, Junior American  
Electrical and Electronics Engineers, Institute of  
Future Farmers of America (FFA), Mountaineer Collegiate Chapter  
WVU Forestry Club  
Graduate Business Association  
Industrial Engineers, WVU Society of (AIIE)  
Kappa Psi, pharmacy men  
Landscape Architects, Student Society of  
Management, Society for the Advancement of  
Mechanical Engineers, American Society of (ASME)  
Mining, Metallurgical, and Petroleum Engineers, American Institute of  
Music Educators National Conference (MENC)  
Nurses Association, WVU Student  
Pharmaceutical Association, WVU Student  
WVU Professional Recreation Society  
WVU Rehabilitation Counseling Association  
Social Work Organization, WVU Student  
Soil Conservation Society of America, WVU Chapter of  
Student Education Society  
Traffic Engineers, WVU Student Chapter of Institute of  
Women's Physical Education Major's Club  
Xi Psi Phi, dentistry  
Zeta Phi Eta, speech women



## religious groups

Some students seek groups whose purpose is theology and the impact of religion on society. WVU organizations that center on a particular religion or denomination are:

Baptist Student Fellowship  
Bresee Fellowship  
Christian Science Organization  
Deseret Club, LDS  
Hillel Foundation, Jewish youth  
Inter-Varsity Christian Fellowship  
Kappa Phi, Methodist women  
Newman Student Movement, Catholic youth  
Sigma Theta Epsilon  
Wesley Foundation  
Westminster Fellowship  
Young Women's Christian Association (YMCA)

## service groups

Members of service groups at WVU concentrate on activities and functions which benefit the University and community in diverse ways. Such groups include the Inter Service Council, which coordinates service projects of campus groups:

Alpha Phi Omega  
Circle K Club  
Fi Batar Cappar

## social fraternities and sororities

Any student who can meet the academic requirements can be considered for Greek affiliation. At WVU any second semester freshman male with a 2.00 overall grade average and any second semester female with a 2.2 overall average may go out for fraternity and sorority formal rush, which is conducted early in the Spring Semester.

A Fall Semester rush is held for upperclassmen.

Detailed information concerning men's rush and the fraternity system is contained in a booklet called *Meet the Greeks*, which is available at the Interfraternity Council office in Mountainlair. Information about sorority rush is available in a booklet called *WVU Panhellenic Handbook*, distributed by the Panhellenic office in Moore Hall.

### **interfraternity council**

Interfraternity Council is the self-governing body for the 18 national fraternities. It establishes rules for rush procedure, determines overall fraternity policy, sponsors Greek Week, coordinates fraternal activities (such as the Christmas Party for underprivileged children), and is the official spokesman for fraternities in their relations with the WVU Administration and other campus groups.

### **panhellenic association**

Panhellenic Association governs women belonging to sororities. Composed of two representatives from each of the 11 national sororities at WVU, Panhellenic works to further scholastic achievement, group awareness, and University participation. This group coordinates rushing and pledging activities, social and cultural programs, and works with Interfraternity Council to sponsor Greek Week. Other Panhellenic activities include awarding scholarships to worthy students, determining sorority policies, sponsoring service projects, and promoting working relationships between sororities.

### **fraternities**

Alpha Gamma Rho (AGRs)  
Alpha Phi Delta (Alpha Phi Delts)  
Beta Theta Pi (Betas)  
Chi Phi (Chi Phis)  
Delta Tau Delta (Delts)  
Kappa Alpha (KAs)  
Kappa Sigma (Kappa Sigs)  
Lambda Chi Alpha (Lambda Chis)  
Phi Delta Theta (Phi Delts)  
Phi Kappa Psi (Phi Psis)  
Phi Kappa Sigma (Phi Kaps)  
Phi Sigma Kappa (Phi Sigs)  
Phi Kappa Alpha (Pi K As)  
Sigma Chi (Sigma Chis)  
Sigma Nu (Sigma Nus)  
Sigma Phi Epsilon (Sig Eps)  
Tau Kappa Epsilon (Tekes)  
Theta Chi (Theta Chis)

### **sororities**

Alpha Delta Pi (A D Pis)  
Alpha Phi (Alpha Fees)  
Alpha Xi Delta (Alpha Zees)  
Chi Omega (Chi Os)  
Delta Delta Delta (Tri Delts)  
Delta Gamma (DGs)  
Gamma Phi Beta (Gamma Phis)  
Kappa Delta (KDs)  
Kappa Kappa Gamma (Kappas)  
Pi Beta Phi (Pi Phis)  
Sigma Delta Tau

# organizational requirements

## **recognition**

Steps in requesting recognition of a student organization include:

1. The proposed organization obtains an application for recognition from the Student Programs Office in Moore Hall. This application requires that the organization have:
  - a. A constitution justifying the organization's existence.
  - b. An adviser who is a member of the WVU faculty or administration.
  - c. Duly elected officers.
  - d. A membership consisting only of WVU students.
2. The application must be completed and returned to the Student Programs Office. Until the organization is recognized, the only privilege it has is use of University facilities to complete organizational functions.
3. The application will be considered by the Student-Faculty Organizations Committee, which will make recommendations to the Dean of Student Educational Services.

WVU will withdraw recognition from student or faculty organizations whose official governing document denies membership on the basis of race, color, religious or ethnic origin.

## **finances**

Ordinarily a student organization solicits a membership fee (dues) to meet its expenses. If unforeseeable expenses arise, organizations may request additional support from the Student Bureau of Finance which maintains a limited budget to help meet such expenses. To request financial assistance from the Bureau, contact the Student Body Treasurer, who will arrange to have a member of your organization appear before the bureau to submit the request.

## **elective or appointive office**

To hold an elective or appointive office in a recognized student organization, you must be a full-time WVU student. If this isn't your first semester at the University, you must have a C average at the time of election or appointment. Furthermore, you may not be on academic or disciplinary probation.

### **social events**

All coeducational social events sponsored by student organizations and activities of an all-campus nature must be registered with the Student Organizations Office in Mountainlair at least four days before the event. The organization planning the event must complete a social permit (available at the Student Organizations Office in Moore Hall) and return it to that office for approval.

### **chaperones**

Coeducational social events must be chaperoned. The number of chaperones required depends on the size and nature of the event. Persons eligible to chaperone include faculty members, parents of group members, administrative officials, sorority or fraternity alumni advisers, resident directors, and fraternity and sorority housemothers.

### **reservations for meeting rooms and equipment**

The University provides facilities to accommodate organizations' meetings and the majority of their activities. All recognized organizations can use these facilities. To reserve facilities or obtain equipment from Mountainlair, a representative of the organization should fill out reservation forms available at Mountainlair. If food is desired, Mountainlair Food Service must be notified at least a week in advance.

### **student programs**

Personnel of the Student Programs Office in Moore Hall are available to advise you on every aspect of your organization's activities. Contact this office about fund-raising activities, social events and regulations, and expenditure of student fee funds.

## publications

The *Daily Athenaeum* and *Monticola* are produced entirely by students under supervision of the WVU student-faculty committee on student publications.

### **daily athenaeum**

The *Daily Athenaeum* (Ath-u-nee-um), published by the School of Journalism, is the campus newspaper and is distributed to students and faculty each Tuesday through Friday. You pay a fee at registration which entitles you to receive the paper for the semester.

### **monticola**

The *Monticola* (Mon-TICK-oh-lah) is WVU's official yearbook, available to you for a nominal price.

### **mountaineer spirit**

The *Mountaineer Spirit* is the student literary magazine. It receives no University funds and is independently financed by advertising and its sales.



# laws and university regulations

On and off the campuses, West Virginia University students, faculty, and staff are subject to the same federal, state, and city laws as all other citizens. Some of these laws and University regulations include:

## **alcoholic beverages**

Legal drinking age in West Virginia is 21 for all alcoholic beverages except beer. The minimum drinking age for beer is 18. Possession or use of alcoholic beverages on state property, including in University-supervised residence halls, is prohibited. Any student who behaves irresponsibly under the influence of alcoholic beverages is considered in violation of University regulations.

## **drugs**

Use of drugs without medical prescription and under a doctor's supervision is prohibited. Use or distribution of marijuana or similar drugs is subject to federal and state prosecution, as well as University disciplinary action.

## **records**

Falsification of records in any detail (academic records, health records, change slips, etc.) or misrepresentation of a person's identity is prohibited. Policies regulating conditions under which information from student records may be divulged are now under consideration by student-faculty committees.

## **firearms.**

Possession of firearms, firecrackers, or other explosives on University property, including in University-supervised residence halls, is prohibited.

## **fire equipment**

Tampering with fire equipment and the sounding of false fire alarms are prohibited by state law.

## **false bomb threats**

A law was passed by the West Virginia Legislature in January, 1969, making it a misdemeanor to convey or impart (or to cause to be conveyed or imparted) false information concerning the presence of a bomb or other explosive devices in, at, or near buildings, bridges, etc.

**gambling**

Gambling, including the chain letter, is prohibited.

**cheating**

Cheating is defined as receiving or giving assistance on an examination as well as using unauthorized sources of information on an examination, submitting or participating in the submission of assigned material falsely represented as being the result of the original efforts of the submitting student, altering grades or other University records, and obtaining without authorization an examination or parts of an exam prior to taking the exam. The minimum penalty for cheating is dismissal from the course with a grade of F, unless in the opinion of the dean there are extenuating circumstances which indicate the advisability of a lesser penalty.

For a second or subsequent cheating offense, in addition to failing the course, suspension or expulsion of the student is recommended to the WVU President. Suspension or expulsion may be recommended in first offense cases if the circumstances warrant.

Students may appeal to the President for review of a decision in a cheating case, and the President may affirm or reverse, in whole or part, the decision.

**residence halls rules and regulations**

Each residence hall has a list of rules and regulations which are listed on the contract each resident signs.

**use of university facilities**

WVU property and facilities are limited to use for educational and cultural activities by organizations formally approved and recognized by WVU. No admission charge can be collected for these activities unless the expected revenue is to go to the University, one of its branches, or to the WVU Foundation, Inc., for the benefit of the University.

**concessions**

No person, agency, or corporation that isn't an authorized representative of the West Virginia Board of Regents can sell or take orders for any item, thing or service, or broadcast by radio or television, or solicit funds in any University facility or at any University-sponsored event without written permission from a University representative designated

by the WVU President. Whether a written permit or contract, this permission must specify the account into which such income is paid. The Comptroller will audit receipts accruing to WVU or its units to be sure there is accurate accounting of funds according to the terms of the written permit or contract.

### **speaker policy**

Recognizing that freedom of expression and communications is essential to education, WVU supports the right of students to listen to diverse points of view as expressed by speakers they may invite to the campus. Accordingly, recognized student groups may invite speakers to the campus whether or not the speakers' viewpoints are congenial to the University.

### **representing the university**

To represent the University in public appearances, you must be enrolled in the University and must meet the eligibility requirements of the department or school in which the activity originates. The records of students whose status is questionable should be checked by the department or school at the Registrar's Office before their participation.

### **parking and traffic regulations**

Parking and traffic regulations are in effect on the WVU campuses to regulate the heavy flow of vehicles. All regulations are formulated by the University Parking Committee. Tickets for violations are issued by University Security Officers. The University has no judicial powers to collect the fines. So the West Virginia Legislature passed a bill permitting either the City of Morgantown or justices of the peace to collect the fines — both to provide the essential means of controlling parking and to assure due process for the individuals involved.

A University parking permit, issued for a particular parking area, is necessary for parking on University property. The permit fee is \$24.00 a year. Because parking space is limited, parking permits also are limited and aren't issued to freshmen; students who live in residence halls, fraternities or sororities; or to students who live within walking distance of the campuses.

A University-maintained parking garage is located behind Mountainlair for the use of all persons upon payment of a small fee. There also are city and private parking lots near the Downtown Campus.

WVU doesn't assume responsibility for any vehicle or its contents while it is parked on the campuses.

## disciplinary procedures

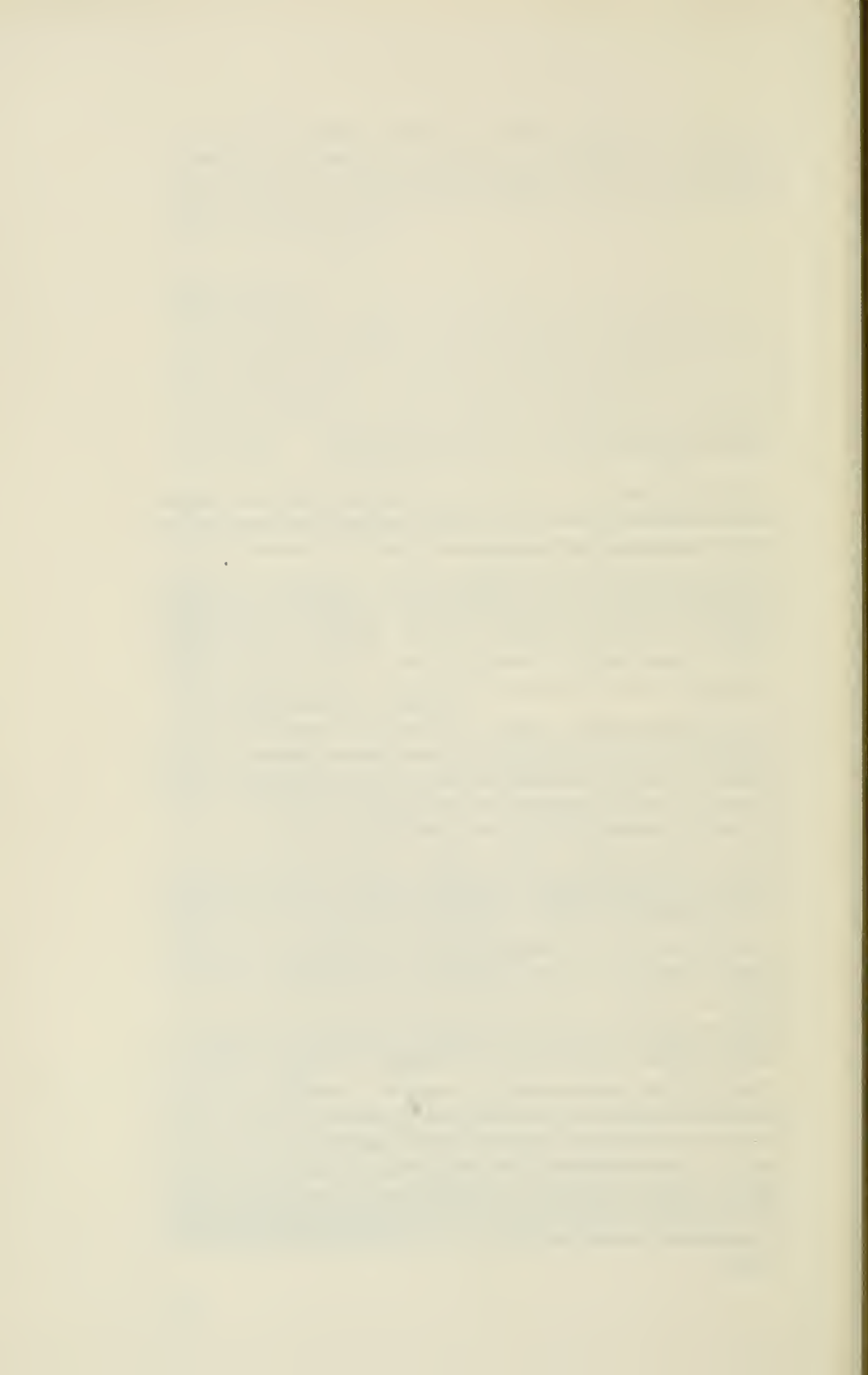
All students involved in a disciplinary action are assured due process. This includes the right to a fair, speedy trial; right to proper notice; right of counsel; and right to appeal.

If you are accused of committing an offense in violation of University regulations while you are enrolled in the University, your case is reported to the Associate Dean of Student Educational Services, who has the responsibility for investigating the charges, and, if necessary, preparing a case for the University Committee on Student Discipline.

The committee, which consists of three faculty members and two students appointed by the WVU President, hears and makes recommendations on all cases presented to it. Recommendations of the committee may be appealed to the President. No student can be expelled by anyone other than the University President.

In the residence halls, minor violations of dormitory regulations are adjudicated by the residence hall judiciary boards under the auspices of Associated Women Students (AWS) and the Residence Halls Association (RHA). If you are accused of a dorm violation, you have power of appeal through the resident hall assistant to the Director of Residence Halls.

Major changes in University disciplinary structure, procedure, and regulations were proposed in the Statement of Student Rights and Responsibilities, recommended by a student referendum in 1969. This document considers student freedom of expression, right to privacy, freedom of association, right of inquiry, right to editorial freedom, right to due process and fair academic evaluation, freedom from improper disclosure, freedom from discrimination, and participation in formulation of University policy. The statement, which also proposes a completely revised Judicial Code, is now being considered by the faculty.





# university calendar

1969

---

August 25, Monday to August 27, Wednesday ..... Freshman  
Orientation  
August 26, Tuesday ..... General Registration, First Semester  
August 27, Wednesday ..... General and Freshman Registration  
August 28, Thursday ..... First Classes, First Semester  
September 1, Monday ..... Labor Day Recess  
September 18, Thursday ..... English Proficiency Examination  
October 14, Tuesday ..... Faculty Assembly Meeting  
October 21, Tuesday ..... Mid-Semester  
October 27, Monday ..... Mid-Semester Reports Due  
October 28, Tuesday ..... Graduate Faculty Meeting  
November 27, Thursday to November 30, Sunday, incl. . . . Thanksgiving  
December 12, Friday ..... Last Classes, First Semester  
December 15, Monday to December 20, Saturday, incl. . . . Final Exams  
December 21, Sunday to January 5, Monday, incl. .... Christmas

1970

---

January 6 and 7, Tuesday and Wednesday ..... General Registration,  
Second Semester  
January 8, Thursday ..... First Classes, Second Semester  
February 5, Thursday ..... English Proficiency Examination  
February 7, Saturday ..... West Virginia University Day  
March 6, Friday ..... Mid-Semester  
March 7, Saturday to March 15, Sunday, incl. .... Spring Recess  
March 16, Monday ..... Mid-Semester Reports Due  
March 24, Tuesday ..... Graduate Faculty Meeting  
April 14, Tuesday ..... Faculty Assembly Meeting  
May 1, Friday ..... Last Classes, Second Semester  
May 4, Monday to May 9, Saturday, incl. .... Final Exams  
May 11, Monday ..... Grade Reports for Graduating Seniors  
and Graduate Students Due in Deans' Offices  
May 12, Tuesday ..... Deans' Reports of Graduates  
Due in Registrar's Office  
May 16, Saturday ..... Alumni Day  
May 17, Sunday ..... Commencement  
June 15, Monday ..... Registration for Summer Session  
June 16, Tuesday ..... First Classes, First Summer Term  
July 4, Saturday ..... Independence Day Recess  
July 8, Wednesday ..... English Proficiency Examination  
July 15, Wednesday ..... Close of First Summer Term  
July 16, Thursday ..... First Classes, Second Summer Term  
August 15, Saturday ..... Close of Second Summer Term

